

2020 Profiles for positions in actionuni

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Open position 1

actionuni Co-President

- knowledge of the Swiss Higher Education Landscape and its recent developments (HFKG et al.)
- interest in topics such as accreditation, BFI-Botschaft, SNF funding instruments, politics & laws governing the Swiss Higher Education landscape
- capacity for ca. 6 board meetings + preparation (in collaboration with the other co-presidents) and 2 major meetings per year (in collaboration with the other co-presidents)
 - swissuniversities + preparation
 - SHK and preparation
- response to federal consultations (in collaboration with the whole board)
- commitment to developing and furthering actionuni's reach, scope and sustainability
- fluency in German and English is a must, good knowledge of French is an asset

Open position 2

actionuni Board member

- knowledge of the Swiss Higher Education Landscape and its recent developments (HFKG et al.)
- interest in topics such as accreditation, BFI-Botschaft, SNF funding instruments, politics & laws governing the Swiss Higher Education landscape
- capacity for ca. 6 board meetings + preparation
- response to federal consultations (in collaboration with the whole board)
- strong interest in developing and furthering actionuni's reach, scope and sustainability

Open position 3

actionuni Delegate SNSF Council

- sound knowledge of SNF research funding instruments, especially for careers, is instrumental
- fluent in German and English, sound knowledge of French is an asset
- 1-2 SNF Council meetings per year
- contact person for all SNF-related inquiries
- preparation of annual meeting actionuni-SNF

Open position 4

actionuni Social Media Coordinator

- curation of actionuni's website (www.actionuni.ch)
- curation of actionuni's Twitter account
- ideally comfortable with German, English and French

Application process

- to apply to an open position, please send your letter of interest/CV/other relevant documents to application@actionuni.ch latest 20 days before the general assembly in 1 pdf, labelled in the following way:
 - a) Position 1/2/3/4
 - b) your family name
 - c) the acronym of your mid-level staff association
- applications will be circulated to all members prior to the general assembly